

PORTAGE PORT AUTHORITY
REGULAR MEETING
JANUARY 12, 2023
5:00P.M.

CALL TO ORDER

The meeting was called to order by Chairman Jeff Fleming. Present were:

Steve Nelson
Carl Simpson
Barb Lusco
Allen Ekdahl
Dave Burhans
Pam Passera

The Pledge of Allegiance was recited by all in attendance.

MINUTES

Mr. Fleming asked for a motion to approve the minutes from the December 8, 2022, meeting as they are a matter of public record and posted in the Marina Office. Mr. Nelson made a motion to approve the minutes from December 8, 2022. Ms. Lusco seconded the motion. Motion passed.

TREASURER'S REPORT - C. Simpson

Mr. Simpson said that the treasurer's report is as of 1/4/2023:

Port Authority

Balance Year to Date \$95,676.62

Marina Operating Fund

Balance Year to Date \$345,367.75

Mr. Fleming asked if there was a motion to approve the treasurer's report as presented. Ms. Lusco made a motion to approve the treasurer's report. Mr. Nelson seconded the motion. Mr. Simpson said that the current numbers should be the starting numbers for 2023. He said that the marina appropriations will have the same format as last year. Mr. Simpson said that there are anomalies due to the format change. He said he line item will be defined. Mr. Simpson said that a line item for audits in the amount of \$16,000.00 has been added. He said that the other

category has been removed. Ms. Lusco feels that the new budget will refine the expenses into categories better. Mr. Simpson feels that the line items are good going forward. Motion passed.

CLAIMS – J. Fleming

Mr. Fleming asked if everyone had a chance to review the claims and if there was a motion to pay them. Mr. Nelson made a motion to approve the claims for payment. Ms. Lusco seconded the motion. Mr. Nelson asked if Circle R was done and if the invoice was final payment. Mr. Lunn said that it was. Ms. Lusco said that they have to do the final install and there would be one more invoice. She did inform the board that these items would be reimbursed through a grant. Motion passed.

COMMITTEE REPORTS

LEGAL

Attorney Whitten said that he had nothing to report at this time.

LAWSUIT

Ms. Lusco said she received notification that she will have to appear for a deposition. Attorney Whitten said the insurance will be providing an attorney for these procedures, but he may attend.

MARINA FACILITY

Ms. Lusco presented a report concerning the marina to the board and said she would answer any questions they may have. Mr. Nelson thanked Ms. Lusco for presenting her report and feels it is necessary to get the floatation of the docks back to where it is needed. He said it will be a temporary fix until they are able to start dock replacement.

SIGN

Mr. Nelson asked what the status on the new sign was. Ms. Lusco said that she received the invoice for half down and has given them the check. She said they are now in the process of fabricating it so that it can be installed.

SAFETY

Mr. Burhans said he had nothing to report at this time.

POWER LINES

Mr. Fleming asked if there was any update on this issue. Mr. Burhans said he has not heard anything else concerning the matter.

PLANNING & DEVELOPMENT

No planning and development report.

OLD BUSINESS

No old business.

NEW BUSINESS

PUBLIC INPUT

Mr. Nelson made a motion to limit the public input time to two minutes as this is the practice of other boards throughout the city. Mr. Burhans seconded the motion. Mr. Simpson asked what the reason for this was. Mr. Nelson said that the other boards throughout the city have this policy and it stops people from talking for forty-five minutes. He said that the board chairman has the authority to allow someone to speak longer if he deems it necessary. Mr. Simpson asked if this was a written rule. Mr. Nelson said he does not know if it is a written rule, but it is how other boards handle it. He asked Attorney Whitten if there was an issue with creating this policy. Attorney Whitten said that there is no issue, and it is how the other boards within the city handle public input. Motion passed. Mr. Simpson opposed.

ELECTION OF OFFICERS

CHAIRMAN

Ms. Lusco made a motion to elect Mr. Fleming as board chairman. Mr. Simpson seconded the motion. Motion passed.

VICE CHAIRMAN

Mr. Burhans made a motion to elect Mr. Nelson as board vice chairman. Ms. Lusco seconded the motion. Motion passed.

TREASURER

Mr. Burhans made a motion to elect Ms. Passera as the board treasurer. Mr. Nelson seconded the motion. Motion passed.

RECORDING SECRETARY

Ms. Lusco made a motion to elect Ms. Perez as the board recording secretary. Mr. Nelson seconded the motion. Motion passed.

WAGES

Mr. Fleming said that he would like to meet with Ms. Passera and Mr. Burhans to discuss the wages of the harbor master and maintenance positions.

PUBLIC INPUT

BOATER CONCERN

Mr. Buddy Little from Marquette Yacht club came to the board with concerns about the fish cleaning station and public fishing pier which is a project is currently in discussion. Mr. Fleming said that these items have been in discussions for several years and have been discussed in many public meetings during the creation of the master plan. Ms. Lusco said that all the information will be available once the grant process is complete.

ADJOURNMENT

A motion to adjourn the January 12, 2023, meeting was made by Mr. Nelson. Mr. Burhans seconded the motion. Motion Passed.