



**SPECIAL MEETING**  
 March 13, 2023

**PLEDGE OF ALLEGIANCE:** Led by Allen Ekdahl

**Commissioners Present:** Mayor Lynch, Lach, Czilli, Ekdahl, Mundt

**Commissioners Absent:** Williams

**APPROVAL OF MINUTES:**

None

**APPROVAL OF CLAIMS:**

Commissioner Czilli made a motion to approve all the claims presented to the RDC for March 13, 2023. Commissioner Mundt seconded the motion.  
 5 yes 0 nays

**STAFF REPORTS:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Director Monroe informed the Commission that there were two bids received that did not state on the envelope which solicitation they were for. He asked Attorney Whitten to advise on how to proceed. Attorney Whitten recommended opening them at this time to see where they belong. Director Monroe opened the first and it was for Item 5.1 - Downtown Community Park Landscape Maintenance so he proceeded to the first item on the agenda.

**Downtown Community Park Landscape Maintenance 2023**

Director Monroe opened the bids for the Downtown Community Park Landscape Maintenance 2023 as follows:

<b><u>Company</u></b>	<b><u>Bid Amount</u></b>
Priority Landscape	\$9,059.28
Lakeshore Seasonal Services, Inc.	\$57,756.35
Allen's Lawncare Inc.	\$76,000.00

**President**  
 Sue Lynch  
*Mayor*

**Vice President**  
 Collin Czilli  
*Councilperson*

**Secretary**  
 Greg Lach

**Members**  
 Allen Ekdahl  
  
 Ralph Mundt

**School Board Liaison**  
 Troy Williams

**Director**  
 A.J. Monroe

**Legal**  
 Dan Whitten

**Recording Secretary**  
 Sonya Lindgren

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City Hall  
 6070 Central Avenue  
 Portage, IN 46368

219-762-5746

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

Director Monroe then opened the second unmarked envelope, which was for item 5.5 - City Hall Landscape Maintenance. He then sat the bid aside.

**Landscape Maintenance – Founders Square**

Director Monroe opened the bids for the Landscape Maintenance – Founders Square as follows:

<u>Company</u>	<u>Bid Amount</u>
Lakeshore Landscaping Inc.	\$66,984.78
Allen's Lawncare Inc.	\$94,900.00

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

**Landscape Maintenance - Garyton Center**

Director Monroe opened the bids for the Landscape Maintenance – Garyton Center as follows:

<u>Company</u>	<u>Bid Amount</u>
Lakeshore Landscaping Inc.	\$9,015.65
Allen's Lawncare Inc.	\$11,070.00

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

**Landscape Maintenance - Burns Parkway – Northside Trail**

Director Monroe opened the bids for the Landscape Maintenance – Burns Parkway – Northside Trail as follows:

<u>Company</u>	<u>Bid Amount</u>
Lakeshore Landscaping Inc.	\$22,166.39
Allen's Lawncare Inc.	\$29,625.00

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

#### **Phragmites Control at 6100 Southport Road**

Director Monroe opened the bids for the Phragmites Control at 6100 Southport Road as follows:

<u>Company</u>	<u>Bid Amount</u>
Lakeshore Landscaping Inc.	\$4,358.22
Allen's Lawncare Inc.	\$3,900.00

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

#### **Baseball Field Preparation (2500 SPC Roy Buckley Way)**

Director Monroe opened the bids for the Baseball Field Preparation as follows:

<u>Company</u>	<u>Bid Amount</u>
Sports Field Inc.	\$89,000.00
Hydroseed Inc.	\$84,871.18
Simmons Services LLC (dba Simmons Field Solutions)	\$85,700.00

Director Monroe stated that the youth baseball league is to start in May, therefore, it is staff's recommendation to act immediately contingent upon staff and legal review, by awarding the bid to Hydroseed, Inc. in the amount of \$84, 871.18.

Commission Lach made a motion to approve the lowest and responsible bidder upon legal and staff review. Commissioner Mundt seconded the motion.

5 yes – 0 nays

#### **Mole Application & Proceedure for 2500 SPC Roy Buckley Way**

Director Monroe opened the bids for the Mole Application & Proceedure for 2500 SPC Roy Buckley Way as follows:

<u>Company</u>	<u>Bid Amount</u>
Orkin	Phase 1: Nontoxic carbon dioxide application \$24,780.00 Phase 2: TBD - Monthly worm bait \$3,300.00
Lakeshore Wildlife Control, LLC	\$2,000.00

Director Monroe asked Sandra McDaniel, Assistant Director of Planning and Community Development, if she had spoken with each company. She stated that she had, and explained it was a baseball complex

and that we would like to have the moles removed prior to start of the season so youth will not be tripping over the holes. She further stated that both companies have been to the site.

Director Monroe stated that it is the staff's recommendation to take the bids under advisement until the March 23, 2023 Redevelopment Commission Meeting.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

### **Landscape Maintenance - City Hall**

Director Monroe opened the bids for the Landscape Maintenance – City Hall as follows:

<u>Company</u>	<u>Bid Amount</u>
Priority Landscape and Maintenance	\$1,732.83
Lakeshore Landscaping Inc.	\$5,142.12
Allen's Lawncare Inc.	\$10,275.00

Director Monroe stated that it is the staff's recommendation to take the bids under advisement.

Commissioner Czilli made a motion to take the bids under advisement. Commissioner Mundt seconded the motion.

5 yes – 0 nays

## **OTHER BUSINESS**

### **Library Garden Project Bids**

Director Monroe reminded the Commission of the Library Garden project bids were opened at their January meeting. He stated the bids came in significantly higher than the engineers' estimate that had been provided. After review of the bids, he stated it is staff's recommendation to reject all bids and reimagine the project. Attorney Whitten stated that this does not mean that we are not proceeding with the project, but that it was appropriate to look further into this and rebid.

Commissioner Czilli asked Director Monroe when it could be rebid and whether additional approval would be necessary. Director Monroe stated that Abonmarche is the consultant on this project, and he expects to see a new Professional Services Contract to repackage the bid documents for advertisement. He plans to bring it before the Commission for consideration later this month. He further stated the intention is to advertise it so that it is ready by the April 2023 meeting date.

Commissioner Czilli made a motion to approve the request. Commissioner Mundt seconded the motion.  
5 yes – 0 nays

### **Jacob Monhaut – Portage Recovery Association**

Jacob Monhaut came before the Commission expressing the Portage Recovery Association's interest in the Garyton Center location. He informed the Commission that they are currently working on a formal proposal. He stated that they would be seeking City Council funding from the Opioid Settlement

Foundation to help pay for the building. He also stated that if we as a community focus on recovery rather than prevention we will be in a much better situation. He concluded by stating that he believes that the use of the Garyton Center will help ensure the lives of many people to come.

There being no further business to come before the Commission, Commissioner Czilli made a motion to adjourn. Commissioner Mundt seconded the motion.

5yes 0 nays

  
Sue Lynch, Mayor

  
Sonya Lindgren, Recording Secretary