



REGULAR MEETING
 October 27, 2022

PLEDGE OF ALLEGIANCE: Led by Commissioner Mundt

Commissioners Present: Mayor Lynch, Lach, Mundt, Czilli

Commissioners Absent: Ekdahl, Dr. Finley

APPROVAL OF MINUTES:

Commissioner Lach made a motion to approve the minutes from the regular meeting of September 22, 2022. Commissioner Czilli seconded the motion.
 4 yes 0 nays

APPROVAL OF CLAIMS:

Commissioner Lach asked about the process to approve maintenance projects at 6100 Southport Road. Director Monroe stated that the Commission holds a maintenance contract with Holladay Properties and has approved a budget for maintenance of the building. Discussion was held.

Commissioner Czilli made a motion to approve the claims presented to the RDC for October 2022. Commissioner Mundt seconded the motion.
 4 yes 0 nays

STAFF REPORTS:

Bill Rathjen of McColly Bennet Real Estate:

- Appraisals have been received for all six parcels of land and are currently being evaluated and an Executive Session will need to be scheduled to decide on the asking price for each property. He stated that they will be advertising five (5) of the six parcels as the sixth is a transfer from one public entity to another and does not require any public notice. The cost of the public notices and legal notices are already included in the budget, so no motions are needed. Plan is to publish them immediately after the Executive Session Meeting. It is a required 30-day notice, so at the December meeting the Commission will be reviewing offers received or authorizing for them to go onto the open market.
- Executive Session was scheduled for Monday, November 7th at 5:00pm to be held at City Hall.

Director A.J. Monroe:

- **Marquette Greenway Trail (NPS Segment – Salt Creek).** Work continues. The Contractor (Gariup) is working on both the east and

President

Sue Lynch
 Mayor

Vice President

Collin Czilli
 Councilperson

Secretary

Greg Lach

Members

Allen Ekdahl

Ralph Mundt

School Board Liaison

Dr. Shauna Finley

Director

A.J. Monroe

Legal

Dan Whitten

Recording Secretary

Sonya Lindgren

City Hall
 6070 Central Avenue
 Portage, IN 46368

219-762-5746

west sides of Salt Creek. The Contractor is working the largest retaining wall at the east end of the project. Once the retaining wall is completed, the Contractor intends to start work on subsurface and asphalt. The contractor has asked for an extension on substantial completion. The request is on the agenda for action this afternoon.

- **Central Avenue West.** The City has sent the local match (\$243,894.03) to INDOT. We are awaiting word from Dunnet Bay Construction Co. regarding the pre-construction meeting.
- **Downtown Master Plan.** A Steering Committee Meeting was held on Tuesday, October 25th. SmithGroup is working on the final draft of the plan document. The plan is scheduled to be presented to the RDC in November.
- **Downtown Community Park.** The Department received five proposals for engineering / design services. The Department is currently reviewing the proposals.

OLD BUSINESS:

None

NEW BUSINESS:

Change Order No. 13 City Hall Remodel

Director Monroe presented the change order from Gariup Construction for an additional \$15,428.00. He stated that it is staff's recommendation along with the architect (CSK) to approve the change order.

Mayor Lynch entertained a motion to approve Change Order No. 13 for the additional \$15,428.00. Motion by Commissioner Czilli (Commissioner Lach 2nd).
4 yes 0 nays

Change Order No. 1 Marquette Greenway Trail – Salt Creek Connection

Director Monroe presented the change order from SEH for an extension of time. He stated that it is staff's recommendation along with Project Engineer, Glen Peterson's (SHE) to approve the change order for an extension of time for project completion Spring 2023.

Mayor Lynch entertained a motion to approve Change Order No. 1 for an extension of time for a completion in spring of 2023. Motion by Commissioner Czilli (Commissioner Lach 2nd).
4 yes 0 nays

OTHER BUSINESS:

None

There being no further business to come before the Commission, Commissioner Czilli made a motion to adjourn. Commissioner Mundt seconded the motion.
4 yes 0 nays


Sue Lynch, Mayor


Sonya Lindgren, Recording Secretary