



CITY OF PORTAGE
**REDEVELOPMENT
COMMISSION**



Special
REGULAR MEETING
April 11, 2024

PLEDGE OF ALLEGIANCE: Led by Mayor Bonta

Commissioners Present: Mayor Bonta, Lach, Ambler, Jozwiak, Vazquez

Commissioners Absent: Mundt

APPROVAL OF MINUTES:

None.

APPROVAL OF CLAIMS:

None.

STAFF REPORTS:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

Consideration: 17.76 Acres – West Southport Road

Mr. Bill Rathjen with McColly Real Estate informed the Commission that they have an existing contract with the Utility Department that is a Real Estate Purchase Agreement in the amount of \$390,000.00. He stated the motion they are seeking tonight is to assign this contract to the Redevelopment Commission from the Utility Department and to lower the amount of purchase to \$390,000.00. Attorney Bartnicki stated that he has reviewed the contract and has no objection to the documentation.

Commissioner Lach made a motion to approve the Real Estate Purchase Agreement in the amount of \$390,000.00. Commissioner Jozwiak seconded the motion.

4 yes 0 nays

Mr. Rathjen further stated that the transaction is scheduled to close at the end of the month and therefore asks for approval for Mayor Bonta to sign on behalf of the Redevelopment Commission at the closing when it is scheduled.

Commissioner Ambler made a motion to approve Mayor Bonta as President of the Commission to sign the closing documents. Commissioner Lach seconded the motion.

4 yes 0 nays

Award: Phragmites Control at 6100 Southport Road

Assistant Director, Sandra McDaniel stated that the Department recommends that this project be awarded to the lowest responsive responsible bidder which was Lakeshore Landscaping in the amount of \$4,100.00. Attorney Bartnicki stated he has reviewed and all was in order.

Commissioner Lach made a motion to award the contract to Lakeshore Landscaping in the amount of \$4,100.00. Commissioner Ambler seconded the motion.

4 yes 0 nays

Award: Landscape Maintenance

Assistant Director, Sandra McDaniel stated that as directed the Department sent out Letters of Interest (LOI's) to local landscaping companies that were close to or within the City limits and received three quotes as follows for spring clean up on our sites and mow for 2-1/2 months:

<u>Company</u>	<u>Amount</u>
Simmons Landscaping	\$126,030.00
Lakeshore Landscaping	\$109,103.56
Allens Snow Removal and Lanscaping	\$100,000.00 (NTE)

She further stated that they are willing to work with us on stopping their mowing services once the City gets their City services up and running and work with us to add or subtract sites as we so desire. She stated that the Department recommends moving forward with awarding the contract to Allen's Landscaping.

Commissioner Lach made a motion to award the contract to Allen's Snow Removal and Landscaping in the amount of \$100,000.00. Commissioner Jozwiak seconded the motion.

4 yes 0 nays

Consideration: Early Voting at 6100 Southport Road

Mr. Bill Rathjen stated that there will be early voting taking place at 6100 Southport. Mayor Bonta stated that a formal acknowledgement of the space being used is required by the Commission.

Commissioner Jozwiak made a motion to approve. Commissioner Lach seconded the motion.

4 yes - 0 nays

With no further business to become before the Commission, Commissioner Lach moved to adjourn. Commissioner Ambler seconded the motion.

4 yes 0 nays


Austin Bonta, Mayor


Sonya Lindgren, Recording Secretary