



AGENDA

Monday – January 26, 2026 – 6:30 PM

City Hall Council Chambers – 6070 Central Avenue - Portage, IN 46368

Call to Order

Roll Call & Determination of Quorum

Approval of Minutes – December 22, 2025

Report of Officers and Committees:

Election of Chairman and Vice-Chairman

Appointment of Executive Secretary and Legal Counsel

NEW BUSINESS: Public Hearing

UV-01-26: Heather Arter 3311 Rustic Lane, Crown Point, IN 46307 requesting a Use Variance from Chapter 90, Division 17, OC District (Office Commercial), Section 90-3.33 Intent, permitted uses and special exception uses to allow a food truck pavilion at 3007 Willowcreek Road.

V-01-26: Legacy Sign Group c/o Luke Seifert 7933 W US Highway 6, Westville, IN 46391 requesting 2 variances from Development Standards - Variance #1) Chapter 90, Zoning Ordinance, Article 6, Development Standards from Section 90-6.43, Sign standards – Exempt signs, (G) Directional signs to exceed height and square footage requirements Variance #2) Chapter 90, Zoning Ordinance, Article 6, Development Standard from Section 90-6.48, Sign standards – businesses, (C) Ground signage, Subsection (2) Multiple tenant structure(s) property to allow 2 additional ground signs be installed on an arterial street at 6525 US Highway 6.

Any other matters that may come before this Board of Zoning Appeals.

Board of Zoning Appeals Members

Vice Chairman, Jim Weller, City Council – December 31, 2026

Brent Wright, Representative from Plan Commission – December 31, 2025

Tim Beal, Mayoral – December 31, 2029

Darren Jones, Mayoral – December 31, 2028

Jim Wiseman, Mayoral Representative from Plan Commission – December 31, 2030

Greg Lach, Alternate – December 31, 2025