



**Minutes of the Regular Monthly Meeting
BOARD OF PARKS AND RECREATION
City of Portage, IN
September 22nd, 2020
5:30 PM
Woodland Park Community Center**

A&B. Call to Order and Roll Call

The regular scheduled monthly board meeting of the Board of Parks and Recreation of the City of Portage, Indiana, was called to order by Board President Ciesielski at 5:31PM at the Woodland Park Community Center. Board members Ciesielski, Maletta, Warchus, Lee and Hill were present. Superintendent Wilkie, City Council liaison Gina Giese-Hurst, and Attorney Mindel were also present.

C. Minutes - The Board proceeded to review the minutes of the Regular Park Board meeting of August 18th, 2020. Member Maletta made a motion to accept the minutes as written and submitted. A second was made by Member Hill. There being no further discussion, the motion carried unanimously by roll call.

D. Financial Report - The Board proceeded to review the financial report for August 2020. Member Maletta made a motion to approve the report, with a second from Member Lee. There being no further discussion, the motion carried unanimously by roll call.

E. Vouchers - The Board proceeded to review the vouchers as listed on the official Register of Accounts Payable Vouchers for August 2020. Member Warchus moved for the Board to approve and pay the said vouchers, as listed, written, and submitted. The second was made by Member Hill. There being no further discussion, the motion carried unanimously by roll call.

F. Contracts -

a. Rental Contracts: Superintendent Wilkie presented the rental register of contracts for August/September 2020. Member Maletta made a motion to approve the contracts as submitted with a second from Member Warchus. Motion passed unanimously through roll call.

b. Personal Service Contracts: Superintendent Wilkie presented the personal service contracts for August/September 2020. Member Maletta made a motion to approve the contract as submitted with a second from Member Lee. Motion passed unanimously through roll call.

G. Fees and Charges – None.

H. Committee Reports – None.

I. Public Presentation and Correspondence – Jim Kimmel from NSA rescheduled to next month.

J. Unfinished Business – None.

K. New Business:

a. Superintendent Wilkie presented a request from a contractor who is seeking payment for services in between Park Board meetings by having the Board of Works approve the pay sheet. Some discussion amongst the Board and Attorney Mindel ensued. It was decided that more information was needed to determine if it was legal to do so. Member Maletta made a motion to table this item to give

legal counsel time to research the issue. The motion was seconded by Member Hill. Motion passed unanimously by roll call.

L. Department Staff Remarks – Superintendent Wilkie provided an update.

M. Any other matters and Public Comments – None.

N. Next Meeting: Monday, November 16th, at 5:30 p.m.

O. Adjournment There being no further items of business, meeting adjourned at 6:30 pm. Member Warchus made a motion with a second from Member Maletta. Motion passed unanimously through roll call.

Respectfully submitted,

Lori Wilkie, Superintendent

Approval and Attest:

_____ **Date** _____
Paul Ciesielski, President

_____ **Date** _____
Carla Warchus, Secretary